

**Town of Durham
Board of Selectmen Meeting Minutes
June 30th 2015**

Call to Order: Selectman Wakeman called the meeting to Order at 6:30 p.m.

Establishment of a Quorum:

Members Present: Chairman Jeffrey Wakeman, Selectman Sarah Hall, Selectman Mark Blake Selectman Joshua Libby and Selectman Michael Stewart excused.

Quorum: Chairman Wakeman announced a Quorum has been met with three (3) members present.

Also Present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Codes Official Paul Baines, Secretary Jill Toher. Fire Chief/EMA Director William St. Michel arrived late.

Pledge of Allegiance: Completed.

Amendments to the Agenda: Chairman Wakeman adds the following to Action and Discussion: #7-F – Cliff Peterson Appointment.

Public Present: None.

Public Comments: None:

Consent Agenda:

- a. Approval of Treasurer's Payables Warrant
- b. Approval of Regular Selectmen's Meeting Minutes – June 16th 2015

Vice Chairman Hall Moves to Approve the Consent Agenda as presented. Selectman Blake Second. Motion Carried 3-0.

Action and Discussion Items:

- a. **Peter Lowe Recognition** – Tabled.
- b. **Electrical Permit Fee Waiver for War Memorial Park – Vice Chairman Hall Moves** to waive the Electrical Permit fee for the War Memorial Park project. Selectman Stewart Second. Motion Carried 3-0.

c. Gazebo at War Memorial Park – The Codes Official reported that while two residents were sitting on the benches inside of the Gazebo, one of them collapsed. The Codes Official stated that he and the Road Commissioner went to investigate and found that the uprights supporting the structure have rotted and are in critical need of repair and raised the concern of the possibility of the roof collapsing. Caution Tape was placed around the Gazebo entrance to the stairway at the site. Selectman Blake also inspected the Gazebo and concurs with the assessment. It was decided to contact a couple of local contractors to get an idea of the cost to repair. The Codes Official will follow up with a couple of contractors and report back at the next meeting.

Runaround Pond Update – The Codes Official presented the Board with a Draft Amendment to the License Agreement between the Town and the Bureau of Parks and Lands, Maine Department of Agriculture, Conservation and Forestry which will be given to the Commissioner after the Board's review. After a long discussion, it was decided to add "Current Infrastructure is okay with the State". He stated he is putting together a Conditional Use Application for privy construction which he will present on behalf of the Town to the Planning Board.

The Codes Official asked the Board's permission to talk to LL Bean's recreation department regarding their usage of Runaround Park and to request their help with funding, which the Board endorsed.

AA/TA Glaeser reported she spoke with Rod at LL Bean regarding the need for a second privy cleaning during the summer months due to usage by LL Bean for some of their summer programs. Second cleaning by Blow Brothers will cost \$20.00 each. AA/TA Glaeser represented that LL Bean will pay for this service.

Chairman Wakeman Moves to Accept LL. Bean's offer to pay for the second privy cleanings at Run Around Park and have AA/TA Glaeser to set this up. Vice Chairman Hall second. Motion Carried 3-0.

e. Town Mowing Contract – The Board reviewed the draft letter to be sent to Corey Wallace who was contracted to do the mowing. It was reported that a firefighter took some photos which depicted that no baggers were being used while mowing and that grass clippings were being dumped on the department's property. A lengthy discussion followed. It was decided to amend the draft letter to include the Board's request that Mr. Wallace attend the July 14th 2015 Board meeting and mail to him immediately.

f. Cliff Peterson Appointment – Vice Chairman Hall Moves to Appoint Cliff Peterson as an alternate member to the Historic District Commission. Selectman Blake Second. Motion Carried 3-0.

Department/Committee Reports:

a. Town Administrator AA/TA Glaeser – reported that Property Tax Bills will be mailed out either tomorrow or Thursday. Payments are due by August 3rd 2015, with interest to commence for late payments immediately following.

b. Road Commissioner Beaumier - stated that Pownal is getting a new generator for the Town Office, and presented the Board with copies of two proposals received by Pownal. He also stated that he thought the Pownal specifications would also be suitable for the installing a generator at the DPW location. A lengthy discussion ensued regarding information contained in both proposals. The Board requested that the Road Commissioner prepare a set of Specifications for installing a generator at the DPW and present to the Board for review.

Road Commissioner Baumier provided updates on crack sealing and ditching and advised that Quaker Meetinghouse Road repairs will be done in two sections: the first will be 1700 foot long before the flat section and the other 1300 foot long beginning at the end of the flat section.

The Road Commissioner stated that he does not think the Town needs to spend money mowing the ditches yearly, and suggests it be scheduled on an as needed basis. Mowing for this year will begin on July 20th 2015.

c. Codes Official Baines – reported that he is working with PIT Ricker on getting information regarding Codes posted on the Town Website. The Codes Official stated that AA/TA Glaeser contacted MMA regarding the damage at the Eureka Center. An MMA insurance inspector is scheduled to view and assess the damage tomorrow. The Codes Official suggested several possible remedial measures to control the ponding on the Route #9 side of the building for consideration. A brief discussion followed.

d. Fire Chief/EMA Director St. Michel – reported that Glidden has moved out of the Modular and the porta-potty will be removed soon. All fire apparatus has now received a new sticker with the exception of #22, which needed the exhaust system replaced. Ladder maintenance testing should be completed tomorrow, weather permitting.

Selectmen's Comments: Chairman Wakeman announced the following:

Regular Selectmen's meetings will be held on Tuesday, July 14th 2015 and Tuesday, 28th 2015 at the Town Office at 6:30 p.m.

Chairman Wakeman asked the Board members if any one had proposed changes to the draft contract between the Town and the Road Commissioner. It was the general consensus of the Board that the contract is acceptable as written.

Chairman Wakeman Moves to Approve the contract between the Town and the Road Commissioner as written. Vice Chairman Hall Second. Motion Carried 3-0.

Executive Session: Pursuant to Title #1, M.R.S.A. ss. 405(6)(A) – Personnel – Personnel Matters – Road Commissioner Contract. Canceled.

Adjournment: Vice Chairman Hall Moves to Adjourn at 7:20 p.m. Selectman Blake Second. Motion Carried 3-0.

Respectfully submitted,

Jill S. Toher, Secretary