

**Town of Durham
Board of Selectmen Meeting Minutes
March 10th 2015**

Call to Order: Selectman Wakeman called the meeting to Order at 6:30 p.m.

Establishment of a Quorum:

Members Present: Chairman Jeffrey Wakeman, Selectman Sarah Hall, Selectman Mark Blake, Selectman Michael Stewart. Selectman Joshua Libby excused.

Quorum: Chairman Wakeman announced a Quorum has been met with four (4) members present.

Also Present: AA/TA Ruth Glaeser, Interim Road Commissioner Ronald Dube Codes Official Paul Baines, Deputy Fire Chief Keith Russell, Secretary Jill Toher. Fire Chief/EMA Director William St. Michel excused.

Pledge of Allegiance: Completed.

Amendments to the Agenda: Chairman Wakeman added the following under Action and Discussion Items: 6c. Add Road Commissioner; 6d. Add Road Postings.

Public Present: None.

Public Comments: None.

Consent Agenda:

- a. Approval of Treasurer's Payables Warrant
- b. Approval of Regular Selectmen's Meeting Minutes – February 24th 2015
- c. Approval of Regular Selectmen's Meeting Minutes – March 3rd 2015

Vice Chairman Hall Moves to Approve the Consent Agenda as presented. Selectman Blake Second. Motion Carried.

Action and Discussion Items:

- a. **Discussion on Tax Acquired Property – re: Guenther Property:** Chairman Wakeman stated that the last extension requested by the buyers expired on February 28th 2015. There are two outstanding heirs the attorney has been unable to contact, and the buyers are

requesting another extension as the lawyer has represented there is another option to closing this out. It was the general consensus of the Board to grant the Thibeaults an extension until May 31st 2015.

Chairman Wakeman Moves to grant an extension until May 31st 2015. Selectman Stewart Second. Motion Carried.

b. Discussion Regarding Quilt Raffle Table at Town Meeting: The Board entertained a request to allow selling tickets for a Quilt Raffle for the Denise LaFlamme Scholarship Fund at the 2015 Town Meeting. It was suggested that RSU#5 also be contacted for permission.

Selectman Blake Moves to approve the Raffle request. Vice Chairman Hall Second. Motion Carried.

c. Discussion – Advertisement for Road Commissioner: Chairman Wakeman stated that a draft advertisement needs to be completed in order to advertise for this position, and once the ad is complete it should be sent to the AA at Pownal for their Selectmen's approval.

Chairman Wakeman Moves to place an ad on the Town Website, MMA Job site and Tri-Town News, with an open-end reply date after being approved by the Chairman of both the Durham and Pownal Selectmen. Selectman Stewart Second. Motion Carried.

d. Road Postings:

Vice Chairman Hall Moves to post the roads beginning March 11th 2015 to end on May 1st 2015. Selectman Blake Second. Motion Carried.

Department/Committee Reports:

a. Town Administrator: AA/TA Glaeser reported the Annual Report has gone to the printers.

b. Acting Road Commissioner: Interim Road Commissioner Ron Dube opened a discussion regarding emergency road closings and suggested the Fire Department carry a couple of Road Closed signs. Deputy Fire Chief Keith Russell stated the Fire Department cannot carry this equipment due to lack of space. A discussion followed. It was noted that when power lines are involved, CMP also supplies flaggers. .

c. Codes Official: The Codes Official discussed an e-mail regarding the Conditional Use Application granted by the Planning Board at the March meeting, which Michael Feldman, attorney for Mr. Sundberg, an abutter is considering an appeal.

A discussion followed regarding the Appeals Appointment Section in the Land Use Ordinance as well as procedures for administering Appeals.

AA/TA Glaeser spoke with Appeals Board Member, Barbara Schneider and was told that the Appeals Board currently has no Chairman, is in need of additional members and that four members need to be re-appointed. It was decided by the Board to advertise on the Town Channel and Town Website for Appeals Board members.

The Codes Official stated that a foundation for a spec house located on 17 Sand Hill Drive was back filled prior to him inspecting the drainage, waterproofing and filter fabric, and suggests a portion will need to be re-excavated before he can sign off on these items. He provided a letter to the owner regarding this, suggesting that an engineer's report be obtained or the owner provide a break test report from a core sample that satisfies the IRC requirements. A discussion followed and the Board suggested the Codes Official continue to follow the MUBEC codes.

d. Fire Department – Deputy Fire Chief: Keith Russell requested permission for the Fire Department to have a food concession during the April 4th 2015 Town Meeting. The Board suggested the Department also seek permission from the school.

Selectman Blake Moves to allow the Fire Department to hold the food sale. Selectman Stewart Second. Motion Carried.

The Deputy Fire Chief stated the Department needs additional trash tags. A discussion followed as whether just to issue some additional tags or charge the Department \$3.00 for each additional tag. In the interim the office gave the Department eight tags to carry through to the Town Meeting.

He reported that the paperwork for the SAFER Grant was submitted last Friday.

The Deputy Fire Chief stated he was contacted by Joanne Potvin who advised that Durham would be receiving \$2,700.00 from monies left over from 2013, which had previously been applied for, to apply to the cost for heightening the tower.

Selectmen's Comments: Chairman Wakeman advised the Board that Election Warden, Jill Toher, thanks the Board for making it possible for her to go to Election Law training this week.

Chairman Wakeman announced the following: Regular Selectmen's meetings will be held on Tuesday, March 24th 2015 and Tuesday, April 7th 2015 at the Town Office at 6:30 p.m.

Town Elections will be held on Friday, April 3rd 2015 from 8:00 a.m., to 8:00 p.m., at the Durham Community School gym.

The Annual Town Meeting will be held on Saturday, April 4th 2015 beginning at 9:00 a.m., at the Durham Community School.

Executive Session #1: **Chairman Wakeman Moves** the Board into Executive Session #1 pursuant to Title #1, M.R.S.A., ss. 405 (6)(C) – personnel matters at 7:09 p.m., preceded by a brief recess. Vice Chairman Hall Second. Motion Carried.

Respectfully submitted,

Jill S. Toher, Secretary

Chairman Wakeman Moves the Board out of Executive Session #1 at 7:50 p.m.

ACTION TAKEN: None.

Chairman Wakeman Moves the Board into **Executive Session #2** pursuant to Title 1 M.R.S.A., Chapter #13, ss. 405(6)(C) – Real Estate at 7:51 p.m. Selectman Blake Second. Motion Carried.

Chairman Wakeman Moves the Board out of Executive Session #2 at 7:58 p.m.

ACTION TAKEN: None.

Chairman Wakeman Moves the Board into Executive Session #3 pursuant to Title #1, M.R.S.A. ss. 405(6)(C) – personnel at 7:58 p.m. Selectman Blake Second.

Chairman Wakeman Moves the Board out of Executive Session #3 at 8:14 p.m.

ACTION TAKEN: None.

Adjournment: **Selectman Blake Moves** to Adjourn at 8:14 p.m. Selectman Stewart Second. Motion Carried.

Respectfully submitted,

Sarah Hall, Vice Chairman
Board of Selectmen