

**Town of Durham
Board of Selectmen Meeting Minutes
February 10th 2015**

Call to Order: Selectman Wakeman called the meeting to Order at 6:30 p.m.

Establishment of a Quorum:

Members Present: Chairman Jeffrey Wakeman, Selectman Sarah Hall, Selectman Mark Blake, Selectman Libby.

Quorum: Chairman Wakeman announced a Quorum has been met with five (5) members present.

Also Present: AA/TA Ruth Glaeser Road Commissioner Shawn Bennett, Fire Chief/EMA Director William St. Michel, Secretary Jill Toher.

Pledge of Allegiance: Completed.

Amendments to the Agenda: None.

Public Present: None.

Public Comments: None.

Consent Agenda:

- a. Approval of Treasurer's Payables Warrant
- b. Approval of Regular Selectmen's Meeting Minutes - January 29th 2015
- c. Approval of Budget Workshop Minutes - February 2nd 2015
- d. Approval of Budget Workshop Minutes – February 5th 2015
- e. Correspondence:
 - 1. L.A.C.O. Minutes
 - 2. Commissioners' Response to Letters
 - 3. Burnstein, Shur Public Notice of Intent to File

Vice Chairman Hall Moves to approve the Consent Agenda as presented. Selectman Blake Second. Motion Carried.

Assessor's Session: **Chairman Wakeman Moves** the Board into Assessor's Session, at the request of Donna Hays, C.M.A., pursuant to Title #1, 36 M.R.S.A., ss 841 at 6:32 p.m. Selectman Blake Second. Motion Carried.

Selectman Libby Moves to Grant a property Tax Abatement to Randy Huntley, Map #9, Lot #17E in the amount of \$77.59 as he was assessed for two baths instead of one bath. Selectman Stewart Second. Motion Carried.

Chairman Wakeman Moves the Board out of Assessor's Session at 6:32 p.m. Selectman Stewart Second. Motion Carried.

Action and Discussion Items:

a. Discussion of A.C.O. - Vice Chairman Hall stated her investigation revealed that the cost for Animal Control is on the high side and proposed posting the position. Chairman Wakeman requested AA/TA Glaeser look into the Town's records for a previous job description as well as check with other Towns and report back at the next meeting.

b. Budget – Chairman Wakeman stated the Budget proposal for the War Memorial Park needs to be finalized, noting that AA/TA Glaeser suggested appropriating monies left over in the Recreation Fund and not raising monies. Chairman Wakeman also stated that an Eagle Scout would like to take on the project and is trying to decide on a fund raising event.

Chairman Wakeman proposed appropriating \$3,000.00 to add to the \$500.00 already allocated to refurbish the War Memorial Park with the Board discussing further at the next meeting.

Planning Board and Board of Appeals have incorporated the Historic District Commission into their Budget line.

Selectman Libby Moves to accept the Budget Review as amended. Selectman Blake Second. Motion Carried.

The Board discussed mowing and it was the general consensus more research is needed.

Department/Committee Reports:

a. Town Administrator – no report.

a. Road Commissioner – Road Commissioner Bennett reported a plow truck struck a phone pole on the Stackpole Road on February 9th 2015. There were no injuries and no damage to the wing of the truck.

The Road Commissioner reported there have been twenty-nine snow events yielding 86-inches of snow this year compared to twenty-five last year and 53-inches of snow. For November, December and January the amount spent is \$195,872.00 or a cost of only \$27.98 per mile.

b. Fire Chief/EMA Director - William St. Michel reviewed Selectperson's Report with the Board. The Fire Chief/EMA Director's one page Selectperson's Report, hereinafter referred to as Attachment #1 is attached hereto and incorporated herein and made a part of these Minutes.

The Chief stated the Department is having problems responding to calls as many of the resident's mail boxes are snow covered obstructing house numbers. He stressed that residents make certain house numbers are visible from the road adding numbers should be four inches high per the E-911 Addressing Ordinance.

c. Codes Official – None.

Selectmen's Comments:

Chairman Wakeman announced the following: Regular Selectmen's Meetings will be held on Tuesday, February 24th 2015 and Tuesday, March 10th 2015 at 6:30 p.m., at the Town Office.

There will be a Workshop with Pownal Selectmen on Tuesday, February 17th 2015 beginning at 6:30 p.m.

Nomination papers are available at the Town Office for the following: 1) Selectmen/Assessor – one seat – three year term; RSU#5 Board of Directors – one seat – three year term; Budget Committee – three seats – three year term each. Filing deadline is Tuesday, February 17th 2015 at the Town office at 4:30 p.m.

The deadline for Budget requests and Annual Report Submissions should have been submitted. If they have not, please contact the Administrative Assistant.

Chairman Wakeman Moves the Board into a brief recess from 7:10 p.m., until 7:30 p.m., at which time the Board will move into Executive Session. Selectman Blake Second Motion Carried.

Respectfully submitted,

Jill S. Toher, Secretary

Attachment #1: Fire Chief/EMA Director's Selectperson Report dated February 10th 2015, one page.

Executive Session: **Chairman Wakeman Moves** the Board into Executive Session #1 at 7:28 p.m., pursuant to Title #1, M.R.S.A., Chapter #13, cc. 405(6)(C) – Real Estate. Selectman Libby Second. Motion Carried.

Chairman Wakeman Moves the Board out of Executive Session at 7:40 p.m.

ACTION TAKEN:

Chairman Wakeman Moves to authorize the Administrative Assistant to send a letter to outline what was agreed upon by the Select Board in regard to foreclosed property. Selectman Blake Second. Motion Carried.

Adjournment: **Selectman Libby Moves** to Adjourn at 7:41 p.m. Selectman Blake Second. Motion Carried.

Respectfully submitted,

AA/TA Ruth Glaeser