

DURHAM HISTORIC DISTRICT COMMISSION
Thursday, May 18, 2023-- 6:00
Durham Town Office

Minutes

I. Call to Order and Establishment of Quorum

(Must be at least 3 of 5 members in attendance)

In attendance: Candy Decsipkes, Emily Alexander, Linda Litchfield, Lois Kilby-Chesley

II. Pledge of Allegiance

III. Amendments to Agenda

1. *Map of National Historic Registry sites provided by George Theborge*
2. *Hand drawn map of the Historic District*
3. *Digital drawn map of the Historic District*
What map will will include in District residents' letters
4. *Discussion on 1500 feet from a Registry building/or Abutters to a Registry building/or on the Registry building and property site.*
5. *Union Church Oversight Committee membership. Who is interested?*
6. *Additional materials provided - Maine Preservation Summary Priority Planning List for the Union Church (8/22/2017), Materials pertinent to the Union Church, and Durham Historic District Commission Worksheet.*

IV. Acceptance of Minutes - April 2023 *Moved and Seconded.*

V. Informational Exchange

1. Prior to this meeting Lois met on May 16 with Town Officials.

Notes and comments have been shared with the group

2. Review of our Commission progress. *We are continuing forward with changes for Town Meeting 2024*

VI. Continuing Business

1. Review of Building Permit Application for continuing renovation of the West Durham Methodist Church at the request of Alan Plummer, Codes Officer. Materials from April. *A letter was requested and received from the Maine Preservation Commission. Alan Plummer will now issue the renovation permit dated Feb 10, 2023 to the Friends of the West Durham Methodist Church.*

2. Ordinance changes to Article 12 and 5.14 - continuing discussion as time allows.

VII. New Business

1. We will try to find a Lot Map to help District residents and include it with the HD resident letter. *Two lot maps were presented. It was agreed that the hand drawn map was easier to understand. The digital version will be reformatted and included as well.*

2. Review Definitions that apply to DHDC in Article 19 to determine if we agree with the definitions, or need to amend them at the 2024 Town Meeting.

All Commissioners are asked to review the Definitions and be prepared to make changes if necessary at the May meeting. *Definitions were reviewed. #65 Exterior Architectural Feature, #93 Historic or Archaeological Resources and #99 Improvement were held out. Others had edits made to simplify the meanings. All definitions except #65, 93 and 99 were approved. The held out definitions will be clarified as to the placement and context in the Ordinances and will be voted on June 8 at the next meeting.*

3. Nominations for Chair, Vice-Chair, Secretary. *Postponed until the next meeting.*

VIII. Other Business

1. Next regular meeting: Thursday, June 8 - 6 pm at Town Office.

IX. To Do

Clarify the location in the Ordinances of #65, 93 and 99

Calendar dates for 2023/24.

June 8 (already on the 2023 schedule)	July 13
August 10	September 14
October 12	November 9
December 14	January 11, 2024
February 8	March 14
(Town Meeting April 6)	April 11
May 9	June 13